

**Columbiana Public Library Board of Trustees Meeting
Minutes January 18, 2023**

ROLL CALL AND APPROVAL OF AGENDA

President Nappi called the meeting to order at 7:05 pm. Present were Trustees Hum, Zitto, Barto, Vrabel, and Sell. Absent was Trustee Jones. Also present were Director Bennett, Assistant Fiscal Officer Harold and Custodian Powell.

NOMINATING COMMITTEE

Trustee Zitto nominated Laura Nappi for President in 2023. Trustee Hum nominated Rick Barto as Vice-President in 2023.

Motion by Zitto, second by Hum to appoint Laura Nappi, President and Rick Barto, Vice-President of the Columbiana Public Library Board of Trustees for 2023.

Voting: Yes: Zitto, Hum, Vrabel, Sell, Barto, and Nappi.

MINUTES READ & APPROVED

The minutes of the December 13th 2022 regular board meeting were approved as delivered.

PUBLIC INPUT - None

OLD BUSINESS

D.E. Miller poured a concrete pad readying the area to install a new water heater and is fine tuning the boiler system.

FUTURE PLANNING UPDATE

The Ohio Utilities Protection Services was called to check ground utilities with natural gas being the only utility found. We are waiting to hear back from Columbia Gas to see if the line can be moved or rerouted. The gas company wants us to provide a sketch of what we are planning to do first before they can provide an answer.

PHYSICAL PLANT

Mark completed snow removal on December 26. Extra salt was blown off sidewalks to prevent concrete damage.

The belt to the air compressor was repaired and the belt on the HVAC unit in the adult department was adjusted.

We received two new emergency lights for free and they have been installed.

All Christmas decorations were taken down and stored in the garage. The garage has been cleaned and organized.

Mark exited at 7:35 pm.

TREASURER'S REPORT

The PLF for Columbiana County and Mahoning County for 2022 was \$1,070,786.69 which was \$62,697.37 more than last year.

On January 5th, the SERB Public Employer Annual Information Report was filed online.

Assistant Fiscal Officer Harold reported that the reports provided are as of December 31, 2022 and that he is working on closing out 2022. The annual financial report needs to be filed with the State Auditor by February 28th, 2023.

FINANCIAL REPORT

Resolved by Sell, second by Vrabel to accept the financial report and file for audit.

Voting: Yes: Sell, Vrabel, Hum, Zitto, Barto, and Nappi.

DIRECTOR'S REPORT

Resolved by Hum, second by Barto to renew the library's membership to the Columbiana Area Chamber of Commerce for \$100.00. Voting: Yes: Hum, Barto, Zitto, Vrabel, Sell, and Nappi.

Employee dues to the Ohio Library Council for 2023 are \$865.00.

A quote from Wanamaker Lawn Care to continue services this year for six treatments is \$648.00 if prepaid.

Resolved by Barto, second by Zitto to accept the prepayment quote from Wanamaker Lawn Care for services for 2023. Voting: Yes: Barto, Zitto, Hum, Vrabel, Sell, and Nappi.

Staff safety and emergency response training was completed on December 23.

Ohio Library Council institutional membership dues are \$2,891.00 for 2023.

Resolved by Zitto, second by Vrabel to pay the institutional membership dues for 2023. Voting: Yes: Zitto, Vrabel, Hum, Barto, Sell, and Nappi.

LIBRARIES ACCELERATING LEARNING GRANT

The library received the Libraries Accelerating Learning Grant from the Ohio Department of Education in the amount of \$145,420.00. This grant will be shared with Salem Library to provide tutoring and after school enrichment activities for students in local schools.

DONATIONS

General Fund:

\$100.00 In memory of Mary Lou Drotleff by Barbara Hall, Pat McKelehan, Judy Hall, Gloria Ross and Debbie Gentile

\$50.00 In memory of Sandy Hill by Westside Christian Church

\$40.00 In memory of Jo Berryman by the Roble family

Resolved by Barto, second by Zitto to accept the General Fund donations.

Voting: Yes: Barto, Zitto, Hum, Vrabel, Sell, and Nappi.

Special Projects:

\$100.00 In memory of Mary Lou Drotleff by Gianfranco Meduri MD & Deborah Meduri

\$150.00 In memory of Sandy Hill by Heather Baylor

\$ 50.00 In memory of Mary Lou Drotleff by Irwin Spolter

\$ 50.00 In memory of Mary Lou Drotleff by Daniel Vaughn

Resolved by Hum, second by Vrabel to accept the Special Projects donations.

Voting: Yes: Hum, Vrabel, Sell, Barto, Zitto, and Nappi.

TRUSTEE COMMENTS - None

EXECUTIVE SESSION - None

ADJOURNMENT - Motion to adjourn by Zitto, second by Nappi. Voting: Yes: All.

The next regular board meeting is scheduled for Wednesday February 15, 2023 at 7:00

Laura Nappi
President

Michael Harold
Secretary

Approved the ____th day of February 2023.